



## **FMHA Meeting Minutes**

### **AUG 17 /23 – 7pm online**

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**In Attendance:** Brian Sewell, Cayley McArthur, Kellie Beal, Duncan McLeish, Rachelle Jackson, Miles Miller, Nicole Handziuk, JC Connor, Dustin Connor, Kevin MacIntyre, Jamie Barton

**Late:** Alison Brown

**Absent:** Steve Debiene, Steve Sandberg, Tanya Sutor, John Devlin

❖ **Call to Order at 7:05PM**

❖ **Additions to Agenda**

❖ **Approval of Previous Minutes:**

Nicole Handziuk makes a motion to approve the previous minutes. Duncan seconds the motion. All in Favour. Motion Approved

❖ **Operations Manager Report:**

Number of Teams: Planning for 3 U9 Teams, 2 U7 Teams, there needs to be a few more to register for U15 for 3 teams, 1 U18 Team; based on the amount of players possibly going to upper levels.

Evaluation Schedule can possibly go out on the website, level directors send it out to the respective levels.

Practice Schedule needs to be set by September 1<sup>st</sup> as ice needs to be released in High River 30 days prior.

Level Directors need to accept their invitations.

❖ **Treasurer's Report:**

In Meeting Package- Tanya not in attendance

❖ **New Business**

- **Early Bird Draw- winner?:** We will draw at the October board meeting
- **Picture quote for upcoming season:** Quote was emailed out. Miles makes the motion to use Ian for pictures, Duncan seconds the motion. All in Favour. Motion Approved
- **Casino-** should we use Jodi Frank advisor?: Dates are set in early 2024. Tanya has been in talks with the Casino, we have used Jodi Frank in the past. Cayley makes the motion to use Jodi Frank as the advisor for the Casino. Nicole seconds the motion. All in Favour. Motion Approved.
- **Junior Flyers Program:** High River Flyers reached out. Rachelle is making sure that it is good to go ahead with giving team manager contacts once they are in place.
- **FCIS sports day:** The Foothills Community Immigrant Services, on August 27<sup>th</sup>, they are having a one day event and asking for volunteers. Will post on social media
- **U11 regional team:** Nanton is hoping to host a tier 1 team out of Nanton. Evaluations are the weekend of September 16/17. They will likely be moved to the week of the 18<sup>th</sup> due to ice in Nanton. Kellie will share the post on social media. JC will send out to the U11 group.
- Reach out to Rachelle if you are having issues with team snap as a level director.

❖ **Old Business**

- Development Budget / Colten Hayes development budget: Waiting for a reviewed development quote. Will hopefully have more information in September



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- Seasonal Coach review surveys- in review: Alison has given Brian information on the survey; he will look at it.
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- **Sponsorship**- Rimrock feeders is looking to sponsor for the 2023-2024 season. Brian is waiting for more info- Nothing has been heard back from them as of yet

#### ❖ **Executive Reports**

- **President Report:** Both U11 teams will be in CAHL, no house teams. Releasing females to Okotoks. There are a couple of players going to RHL for non- contact in U15 & U18.
- **Vice President Report:** The bylaws will be updated under the society's act.
- **Secretary Report:** Nothing to Report

❖ **CAHL Director's Report:** Nothing to Report

❖ **AA Director's Report:** Nothing to Report- will have a better report at the September meeting. Bisons are continuing to play under the Foothills card.

❖ **Equipment Director's Report:** Nothing to Report- Steve Debiene absent

❖ **Development Director's Report:** It has been harder getting evaluators than expected. Has reached out. Some unavailable, waiting to hear back on others. Will set up a time for a coaches meeting.

#### ❖ **Level Directors Reports**

- U7- Nicole is having requests with team placements for siblings, etc
- U9- Nothing to Report
- U11- Nothing to Report
- U13- Nothing to Report
- U15- Nothing to Report
- U18- Nothing to Report

#### ❖ **Committee Reports**

- Ice Committee
- Evaluations Committee
- Affiliation Committee
- Intro to Hockey Committee

❖ **Adjournment**– motion to adjourn

Nicole motions to adjourn the meeting at 7:57PM, Miles Seconds the motion.

Next Meeting is booked for September 7<sup>th</sup> at the Ramada at 7:00PM  
Evaluations/ Level Director Meeting: End of August



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**Operations Manager Report**

**Ice**

We have permits confirming ice in High River.

Blackie ice is the same

Nanton will accommodate the AA U15

Christmas break is from Dec 22- Jan 2.

**AA Bisons**

Registration has started for Conditioning and Tryouts.

Nanton has just canceled ice the first two weeks of September, so I'm looking for ice for them.

**Registration**

	July 6, 2023	July 13, 2023	Aug 15, 2023
U7	10	11	25
U9	14	15	28
U11	11	14	34
U13	6	8	27
U15	11	13	40
U18	13	14	36

Total: 190

**Miscellaneous**

A few parents need to do Respect In Sport Parent, I've contacted them.



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Foothills Minor Hockey Association

Balance Sheet  
As of July 31, 2023

	TOTAL
<b>Assets</b>	
Current Assets	
Cash and Cash Equivalent	
3680 - RBC Casino Acct	3,697.01
6626 - RBC Main Acct	79,867.11
8184 - RBC Bursery Acct	20,890.12
<b>Total Cash and Cash Equivalent</b>	<b>\$104,454.24</b>
Uncategorized Asset	0.00
<b>Total Current Assets</b>	<b>\$104,454.24</b>
<b>Total Assets</b>	<b>\$104,454.24</b>
<b>Liabilities and Equity</b>	
Liabilities	
<b>Total Liabilities</b>	
Equity	
Opening Balance Equity	-25,254.48
Retained Earnings	85,102.54
Profit for the year	44,606.18
<b>Total Equity</b>	<b>\$104,454.24</b>
<b>Total Liabilities and Equity</b>	<b>\$104,454.24</b>



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FMHA Treasurer’s Report – JULY31, 2023

NOTES:

1. Still waiting on correct CAHL Invoice.
2. Classic Source for Sports – two invoices for payment. Just waiting on confirmation from Equipment Director that these are ok to pay.
3. We will also need to pay ORA a deposit for the upcoming season.
  - Last year they started with a deposit of 90% of our prior season – based on last years fees, this would total approx. \$21,000.00.

BANK BALANCES:

Please see Balance Sheet / attached.

REGISTRATION TO DATE:

Participant Fee	Fee Option	Capacity
U11 Hockey Registration	Regular Registration	28/ 48
U13 Hockey Registration	Regular Registration	23/ 48
U15 Hockey Registration	Regular Registration	39/ 40
U18 Hockey Registration	Regular Registration	34/ 38
U7 Hockey Registration	Regular Registration	23/ 30
U9 Hockey Registration	Regular Registration	27/ 40

CASINO:

FMHA has been approved for a Casino to be held at ACE Casino Blackfoot on Friday, March 15<sup>th</sup> and Saturday, March 16<sup>th</sup> 2024. As Treasurer I am willing to be the Casino Chairperson in terms of filling out the required paperwork etc, but I do not have time for anything else. We will need to arrange to have a list of Key Volunteers minimum 90 days prior to the casino. These positions are as follows:

- General Manager
- Alternate General Manager
- Banker
- Count Room
- Supervisor
- Cashier



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Foothills Minor Hockey Association  
8184 - RBC Bursery Acct, Period Ending 07-07-2023

**RECONCILIATION REPORT**

Reconciled on: 10-07-2023

Reconciled by: Foothills Minor Hockey Association

Any changes made to transactions after this date aren't included in this report.

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Summary	CAD
Statement beginning balance.....	20,893.87
Cheques and payments cleared (1).....	-3.75
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>20,890.12</u>
Register balance as of 07-07-2023.....	20,890.12

**Details**

Cheques and payments cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
04-07-2023	Expense		Monthly Fee	-3.75
Total				-3.75

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Foothills Minor Hockey Association  
3680 - RBC Casino Acct, Period Ending 07-07-2023

**RECONCILIATION REPORT**

Reconciled on: 10-07-2023

Reconciled by: Foothills Minor Hockey Association

Any changes made to transactions after this date aren't included in this report.

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Summary	CAD
Statement beginning balance.....	3,700.76
Cheques and payments cleared (1).....	-3.75
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>3,697.01</u>
Register balance as of 07-07-2023.....	3,697.01

**Details**

Cheques and payments cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
04-07-2023	Expense		Monthly Fee	-3.75
Total				-3.75

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Foothills Minor Hockey Association  
6626 - RBC Main Acct, Period Ending 31-07-2023

**RECONCILIATION REPORT**

Reconciled on: 11-08-2023

Reconciled by: Foothills Minor Hockey Association

Any changes made to transactions after this date aren't included in this report.

Summary		CAD
Statement beginning balance.....		52,949.88
Cheques and payments cleared (7).....		-6,610.45
Deposits and other credits cleared (37).....		33,527.68
Statement ending balance.....		<u>79,867.11</u>
Register balance as of 31-07-2023.....		79,867.11
Cleared transactions after 31-07-2023.....		0.00
Uncleared transactions after 31-07-2023.....		-20,433.48
Register balance as of 11-08-2023.....		<u>59,433.63</u>

**Details**

Cheques and payments cleared (7)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
05-06-2023	Cheque	004716	TeamGenius	-1,440.00
19-06-2023	Cheque	004717	DOMAIN REGISTRY	-278.25
03-07-2023	Cheque	004718	Rachelle Jackson	-1,674.00
04-07-2023	Expense			-11.25
04-07-2023	Expense			-0.22
06-07-2023	Cheque	004719	BIG HILL SERVICES LTD.	-3,014.95
06-07-2023	Cheque	004720	CLASSIC SOURCE FOR SP...	-191.78
<b>Total</b>				<b>-6,610.45</b>

Deposits and other credits cleared (37)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
04-07-2023	Deposit			330.71
06-07-2023	Deposit			615.00
06-07-2023	Deposit			5,107.74
07-07-2023	Deposit			1,987.84
10-07-2023	Deposit			200.00
10-07-2023	Deposit			400.00
10-07-2023	Deposit			481.42
11-07-2023	Deposit			1,677.13
12-07-2023	Deposit			801.42
14-07-2023	Deposit			400.00
14-07-2023	Deposit			481.42
17-07-2023	Deposit			300.00
17-07-2023	Deposit			200.00
17-07-2023	Deposit			620.00
17-07-2023	Deposit			200.00
17-07-2023	Deposit			200.00
17-07-2023	Deposit			300.00
18-07-2023	Deposit			200.00
18-07-2023	Deposit			1,081.42
19-07-2023	Deposit			3,440.70
20-07-2023	Deposit			461.42
21-07-2023	Deposit			451.42
25-07-2023	Deposit			200.00
25-07-2023	Deposit			200.00
25-07-2023	Deposit			1,211.42
26-07-2023	Deposit			350.00
26-07-2023	Deposit			2,659.96



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### Attention: Casino Chairperson

Please read the guidelines and instructions on the front pages of the Casino Licence Application form to ensure the application is completed correctly. This information should be detached and retained for your reference.

Enclosed please find your casino licence application package for your review, completion, and submission. To avoid delays, please ensure the following information is included:

#### CASINO LICENCE APPLICATION FORM

##### Page 1, 2, & 3

- o Guidelines, instructions, and important information

##### Page 4

- o Group Information (Legal Name, Address, etc.)
- o Casino Chairperson (may be contacted for clarification on the application)
- o Casino Licence Location & Casino Dates

##### Page 5

- o Authorization for application
- o Two members of the elected executive signatures must be on the application

##### Page 6

- o Casino Licence Application Checklist
- o Casino Bank Account number, financial institution and effective date must be provided
- o Staffing – Volunteer Key Position – list individuals working in the following key positions: General Manager, Alternate General Manager, Banker, Count Room Supervisor & Cashier. A Volunteer Worker Application form is required for each Key Position Volunteer only.
- o Registered Advisors Names (to be selected from enclosed Advisor List)

#### Electronic Funds Transfer Request

- o **Electronic Funds Transfer (EFT) Request - must be completed in full and signed by the President or Treasurer. Please include the full legal name of the group on the Payee Name line and avoid using abbreviations.**
- o **This form is required for each casino event in order for casino proceeds to be direct deposited**
- o **An unaltered, pre-printed, photocopy of the VOID cheque for the casino bank account must be attached (pre-printed group name on cheque must be exact legally incorporated name).**

Or

- o A Bank Verification Letter printed on bank letterhead, including the **exact legal name of the group** (incorporated name), **financial institute name, institution code, transit number, casino bank account number**, stamped, signed and dated by a branch authorized signatory, branch contact name (printed), branch contact phone number. **If sent by fax, the verification letter must be faxed directly from the banking institution with a cover letter. If sent by email, the verification letter must be emailed directly from the bank.**

**\*\*Incomplete forms will be returned to the group for correction\*\***



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2023-08-01 10:59 AM

**Advisor Listing**

**Advisor - Cash Cage  
: 2**

Name	Registration Number	Address	Home	Work	E-Mail
Cash Cage Advisor Proxy, AGLC	67801	St Albert, Alberta			
Denduyf, Linda Mae	10829	Edmonton, Alberta		780-910-8441	linda.awid@gmail.com

**Advisor - Count Room: 3**

Name	Registration Number	Address	Home	Work	E-Mail
Carignan, Claude Richard	269	Edmonton, Alberta	780-478-3935	587-334-4612	carignan@shaw.ca
Sim, Rhonda Geddes	13284	Calgary, Alberta	403-283-1744		rgsim@shaw.ca
Vercammen, Gerard Joseph (Gerry)	27125	St Albert, Alberta			

**Advisor - Dual: 117**

Name	Registration Number	Address	Home	Work	E-Mail
Ardo, Valerie Giselle	2470	Calgary, Alberta	403-238-5044	403-617-6789	ardoval9@gmail.com
Baker, Gregory Edwin (Greg)	36049	Grande Prairie, Alberta		780-605-2121	greog.wood@gmail.com
Bates, Krystal	13382	Medicine Hat, Alberta	403-526-6526	403-878-2432	
Bennett, Beverly Joan	280	Edmonton, Alberta		780-906-1452	beverlyjoanbennett@gmail.com
Beteta-Russell, Patricia Maria	6919	Edmonton, Alberta		780-975-0869	patriciabeteta@hotmail.com
Betts, Tara Lee	7468	Medicine Hat, Alberta	403-529-9409	403-952-6352	tlbetts74@gmail.com
Bogle, Ritchie Yeo	62	Calgary, Alberta	403-455-1157	403-836-1148	rybogle@shaw.ca
Boodram, Linkin	4508	Edmonton, Alberta	780-469-8615		lcboodram@shaw.ca
Boyce, Graham Keith	45699	Edmonton, Alberta	780-244-8198	780-604-3277	graham@albertacasinoadvisors.com
Brodie, Todd Henry	24604	Orlando, Florida	407-473-0104		brodietetodd@yahoo.com
Brodsky, David	279	Calgary, Alberta		403-560-8637	david@thebrodskys.com
Brodsky, Nola Josephina	277	Calgary, Alberta		403-660-4773	nola@thebrodskys.com
Carignan, Christina Dawn	12414	Edmonton, Alberta	780-964-9086		christy.carig@gmail.com
Chambers, Sheila Mae	17010	St Albert, Alberta	780-459-6419	780-446-6150	sheilachambers49@gmail.com
Charlton, Brayden Tyrel	65565	Medicine Hat, Alberta		403-866-5728	charltonbrayden@gmail.com
Cherak, Trent William	51005	Calgary, Alberta		403-999-6356	calgarycasinoadvisors@gmail.com
Chorney, Paula Joanne	270	Fort Saskatchewan, Alberta		780-886-0687	pchorney@telus.net
Chow, Randy	23852	Calgary, Alberta		403-966-3389	king_of_big2@hotmail.com