



FMHA Meeting Minutes December 5, 2024- Ramada- High River

In Attendance: Miles Kiemele, Tanya Sutor, Cayley McArthur, Dustin Connor, Steve Sandberg, Nicole Handziuk, Alison Brown, Amanda Dulton, Christine Collis, Miles Miller, Kevin MacIntyre

Late:

Absent: Brian Sewell (Past President), Jamie Ellice, Rachele Jackson (Operations Manager), Bryce Chinook, Steve Diebenne

❖ **Call to Order at 7:12PM**

❖ **Additions to Agenda**

❖ **Approval of Previous Minutes:**

Dustin approves the previous minutes, Nicole Handziuk seconds them. All in favour.

❖ **Operations Manager Report**

❖ **Treasurer's Report**

Ice Rental invoices have been received and paid out of the casino funds. Ice will be paid out of the general account moving forward and not the casino account.

Fees were due December 1st. There are 17 families not paid in full. Christine will follow up with outstanding payments.

All sock invoices have been paid.

❖ **New Business**

- TeamSnap: Adding Level Directors to the teams
 - There was an issue at a level that had a lot of negative chat over the TeamChat.

- U9 Blue: Fundraising Budget: Approval of another fundraiser??
 - There has been a request for another fundraiser from one of the teams. In the rules and regulations, it is outlined that an additional fundraiser would need to be voted on by the board.
 - The team has a budget of over \$17,000. There are two away tournaments that require hotels. There is an additional tournament in February that they want to pay for hotels for the families.
 - The additional fundraiser is a meat basket raffle. The freezer and meat have been donated to the team. The additional fundraiser would be \$6000. \$12000 is a total of AGLC funds raised (does not include tournament funds, or 50/50).
 - Dustin suggests setting clearer guidelines surrounding fundraising.
 - Discussion surrounding fundraising took place
 - Dustin makes a motion to approve the additional fundraiser for U9Blue. Nicole Handziuk seconds the motion. 2 abstained, 4 in favour, 5 not in favour . Motion did not carry.
 - Miles Miller would like to discuss how we respond to the team. Christine explained that the manager knew that the manager knew that there was a possibility that this additional fundraiser would not be approved.
 - Christine is going to draft a letter and send it out for review prior to sending it to the team.

❖ **Old Business**

- CAHL Governors
 - Nicole MacIntyre is an acting governor
 - Aleisha Edwards is on the reserve list



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❖ **Executive Reports**

- *President Report:* Attended the Hockey AB AGM. Hockey Canada is going to raise the fees next season.
- *Vice President Report:* The issue surrounding a board member speaking to the arena staff has been addressed. There was a miss understanding as it was directed towards his own men's league.
- *Secretary Report:*

❖ **Development Director's Report**

❖ **CAHL Director's Report**

- CAHL schedules are out, which took longer
- Fill out game sheets properly
- CAHL is suspending coaches for game sheets not being filled out properly

❖ **AA Director's Report**

❖ **Equipment Director's Report**

❖ **Communications / Volunteer Director's Report**

- Booked in at the Heritage Inn for April 5th for the association night
- Going to wait until the end of January to push for ticket sales

❖ **Level Directors Reports**

- U7/U9 Intro: fundraising issues addressed
- U11:
- U13-
- U15- Team A: One player has requested to leave the team. Team B: Multiple meetings, Manager has been removed.
- U18-

❖ **Committee Reports**

- Ice Committee-
- Evaluations Committee
- Affiliation Committee
- Intro to Hockey Committee

❖ **Adjournment**– Next Meeting: January 9th, 2025 at 7:00pm
Meeting adjourned at 8:29pm



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Operations Manager Report

Schedules

CAHL schedule is hopefully completed by Dec 2

Unused ice is being released 30 days prior

Qualifications

I'm still waiting for a few Vulnerable Sector Checks, all managers and level directors know who these people are.

Affiliates

Affiliates are all added

Miscellaneous

Any changes to the roster need to be requested 48 hrs before the game to process paperwork.

Development Director Report Dec 5, 2024

Just getting my feet under me and learning what needs to be addressed as season seems to be off and running well. Have been speaking with K and M and everything seems to be rolling well with the Friday night clinics and individual team development sessions. U7 coaches ran their own Friday night clinic. I went out to watch session and the goalie clinic. Coaches did an excellent job with the clinic. Only 3 goalies came out to clinic. Would like to encourage more to show up. Will speak with U9 coaches on seeing if we can ID goalies for U11 and get them development support before U11 starts.



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CAHL Director Report

Tiering is completed and teams have FINALLY received their schedules for the season.

Only one team had a concern on tier placement. I think there will be lots of conversations with CAHL regarding tier 3 in U15 & U18. Hope that the league will look at addressing the concerns of how many teams ended up in this tier due to no longer having tiers 4-6. It's always a work in progress.

December CAHL meeting has been postponed until January so nothing to really report from the league executives.

Little notes that I've seen from other members of CAHL is there will be zero tolerance from this point forward on incorrect game sheets filled out. If there is a yellow highlighted area it needs to be filled out. Don't count on refs to help fill those areas in, that is not their concern.

There has been an abundance of coach's suspended so far this season due to scoresheets filled out wrong or changed after the game. Also seeing lots of coach's suspended for playing ineligible players due to the new process for affiliation.

We have minimal suspensions across the association and I am proud to say our teams are some of the lowest penalty minute teams across all of CAHL!!



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FMHA Treasurer's Report – November 30, 2024

EXPENSES:

- CAHL Invoice from 2022/2023 past season remains outstanding – billing discrepancies.
- Have not received a CAHL Invoice for 2023/2024 season.
- I have not received the November Ice Rental Invoices or Willowhills Ref Statement at the time of these reports. Please note this will be the way it is for the remainder of the season.

RECEIVABLES:

- I have invoiced out any ice rental or ref charges for the month of October to applicable teams. Waiting for 1 invoice to be paid
- Only one sock invoice remains outstanding, have been in contact with the Manager and know payment is coming

BANK BALANCES:

- Please see Balance Sheet - attached.
- Chequing funds are healthy, partly due to the Casino account covering Ice Rental Invoices currently

CASINO:

- We have been using Casino funds to pay for our ice rentals so far this year. We will continue to do so until we are low on Casino funds.

MISCELLANEOUS:

- TeamSnap cheque was prepared in November. Due to Canada Post strike, I tried to courier cheque to them, but the address was unable to accept receipt of the cheque. I am in communication with their accounting department. I will most likely have to cancel the cheque and pay for the renewal on my personal card and be reimbursed from FMHA.



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Foothills Minor Hockey Association
 Balance Sheet Comparison
 As of November 30, 2024

	TOTAL	
	AS OF NOV. 30, 2024	AS OF NOV. 30, 2023 (PY)
Assets		
Current Assets		
Cash and Cash Equivalent		
3680 - RBC Casino Acct	29,452.75	3,682.01
6626 - RBC Main Acct	115,097.09	87,987.97
8184 - RBC Bursery Acct	20,830.12	20,875.12
Total Cash and Cash Equivalent	\$165,379.96	\$112,545.10
Accounts Receivable (A/R)		
Accounts Receivable (A/R)	465.00	0.00
Total Accounts Receivable (A/R)	\$465.00	\$0.00
Deposit for Referee Association	18,181.00	0.00
Uncategorized Asset	0.00	0.00
Total Current Assets	\$184,025.96	\$112,545.10
Total Assets	\$184,025.96	\$112,545.10
Liabilities and Equity		
Liabilities		
Total Liabilities		
Equity		
Opening Balance Equity	-25,254.48	-25,254.48
Retained Earnings	64,763.88	85,102.54
Profit for the year	144,516.56	52,697.04
Total Equity	\$184,025.96	\$112,545.10
Total Liabilities and Equity	\$184,025.96	\$112,545.10



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12/2/24, 10:47 AM

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Foothills Minor Hockey Association
6626 - RBC Main Acct, Period Ending 11/29/2024

RECONCILIATION REPORT

Reconciled on: 12/02/2024

Reconciled by: Foothills Minor Hockey Association

Any changes made to transactions after this date aren't included in this report.

Summary	CAD
Statement beginning balance	112,745.69
Cheques and payments cleared (27)	-11,493.73
Deposits and other credits cleared (39)	24,410.26
Statement ending balance	<u>125,662.22</u>
Uncleared transactions as of 11/29/2024	-11,065.13
Register balance as of 11/29/2024	114,597.09
Cleared transactions after 11/29/2024	0.00
Uncleared transactions after 11/29/2024	-1,217.50
Register balance as of 12/02/2024	113,379.59

Details

Cheques and payments cleared (27)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
10/29/2024	Cheque	004792	CLASSIC SOURCE FOR SP...	-464.10
10/29/2024	Cheque	004790	FORCE SPORTS TECHNOL...	-556.50
10/29/2024	Cheque	004791	Mister Decals Signs & Graphi...	-1,335.60
11/01/2024	Expense		Monthly Fee	-2.50
11/01/2024	Expense		Account Maintenance Fee	-0.44
11/04/2024	Expense		Account Maintenance Fee	-1.50
11/04/2024	Expense		Kevin MacIntyre	-49.35
11/05/2024	Expense		Rachelle Jackson	-1,666.67
11/05/2024	Expense		Account Maintenance Fee	-1.50
11/13/2024	Expense		Account Maintenance Fee	-1.50
11/13/2024	Expense		Account Maintenance Fee	-1.50
11/13/2024	Expense		Account Maintenance Fee	-1.50
11/13/2024	Cheque	004793	IFW Photography	-2,166.50
11/13/2024	Expense		Account Maintenance Fee	-5.00
11/13/2024	Expense		Anna Wilson	-31.50
11/13/2024	Expense		MATT TAYLOR	-49.35
11/13/2024	Expense		Steve Henderson	-258.30
11/15/2024	Expense			-920.00
11/15/2024	Expense		Account Maintenance Fee	-1.50
11/18/2024	Expense		Kevin MacIntyre	-200.00
11/18/2024	Expense		Account Maintenance Fee	-1.50
11/19/2024	Expense		Account Maintenance Fee	-1.50
11/20/2024	Expense		Team Snap Inc	-2,031.25
11/22/2024	Expense			-75.00
11/22/2024	Expense		Account Maintenance Fee	-1.50
11/28/2024	Expense		Rachelle Jackson	-1,666.67
11/28/2024	Expense		Account Maintenance Fee	-1.50

Total -11,493.73

Deposits and other credits cleared (39)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
11/01/2024	Deposit			300.00
11/01/2024	Deposit			137.50
11/01/2024	Deposit			135.00
11/01/2024	Deposit			1,200.00
11/02/2024	Deposit			500.00
11/02/2024	Deposit			350.00

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12/2/24, 10:47 AM

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DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
11/04/2024	Receive Payment		FMHA U9-B Orange	240.00
11/04/2024	Deposit		Jumpstart	300.00
11/04/2024	Receive Payment		FMHA U18-A	280.00
11/05/2024	Deposit		Team Snap Inc	11,641.83
11/05/2024	Receive Payment		FMHA U15-B	320.00
11/06/2024	Deposit		Team Snap Inc	404.17
11/06/2024	Deposit			300.00
11/06/2024	Receive Payment		FMHA U11	340.00
11/07/2024	Deposit		Team Snap Inc	112.50
11/09/2024	Receive Payment		FMHA U13-A	300.00
11/11/2024	Deposit			300.00
11/12/2024	Deposit		Team Snap Inc	275.01
11/13/2024	Deposit			200.00
11/13/2024	Deposit			175.00
11/14/2024	Receive Payment		Primary Engineering	1,000.00
11/14/2024	Deposit			920.00
11/15/2024	Receive Payment		FMHA U18-B	240.00
11/15/2024	Deposit			150.00
11/18/2024	Deposit			175.00
11/18/2024	Receive Payment		FMHA U9-B Blue	240.00
11/19/2024	Deposit		Team Snap Inc	100.00
11/20/2024	Receive Payment		FMHA U13-B	280.00
11/21/2024	Deposit			300.00
11/21/2024	Receive Payment		FMHA U11	50.00
11/22/2024	Deposit			200.00
11/22/2024	Deposit			700.00
11/23/2024	Deposit			675.00
11/25/2024	Receive Payment		FMHA U9-B Orange	48.00
11/27/2024	Deposit			500.00
11/27/2024	Receive Payment		FMHA U9-A	240.00
11/29/2024	Deposit			200.00
11/29/2024	Deposit			275.00
11/29/2024	Deposit			306.25
Total				24,410.26

Total 24,410.26

Additional Information

Uncleared cheques and payments as of 11/29/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
10/21/2024	Cheque	004788	Fuel Performance Testing	-8,688.75
11/13/2024	Cheque	004794	Team Snap Inc	-2,376.38

Total -11,065.13

Uncleared cheques and payments after 11/29/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
12/02/2024	Cheque	004795	K&M Hockey Development	-2,940.00

Total -2,940.00

Uncleared deposits and other credits after 11/29/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
11/30/2024	Deposit			500.00
12/01/2024	Deposit			137.50
12/01/2024	Deposit			135.00
12/01/2024	Deposit			550.00
12/01/2024	Deposit			400.00

Total 1,722.50



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Foothills Minor Hockey Association
 Profit and Loss Comparison
 May - November, 2024

	TOTAL	
	MAY - NOV., 2024	MAY - NOV., 2023 (PY)
INCOME		
Donations/Sponsorship	0.00	0.00
Clinic Sponsorship/Player Development	1,000.00	0.00
Total Donations/Sponsorship	1,000.00	0.00
Hockey Registration	0.00	0.00
FMHA Registration	198,883.52	170,811.87
Kidsport/Jumpstart	1,900.00	2,250.00
Total Hockey Registration	200,783.52	173,061.87
Total Income	\$201,783.52	\$173,061.87
GROSS PROFIT	\$201,783.52	\$173,061.87
EXPENSES		
Advertising	78.75	0.00
Bank charges	246.38	158.13
Board Meetings	717.65	622.66
Development Expenses	0.00	0.00
Administration Expenses - Coaches/Managers	1,597.62	1,161.30
Evaluations	8,688.75	4,519.48
Total Development Expenses	10,286.37	5,680.78
Donations Out	0.00	0.00
Early Bird Registration Draw	0.00	500.00
Equipment	6,332.98	27,964.15
Hockey Alberta	5,297.91	0.00
Ice Rental	35,060.09	28,923.81
Office Supplies	10.40	124.41
Operations Manager	11,666.85	11,671.32
Player Development	0.00	200.00
Professional Fees	7,164.63	5,827.79
Referee's	3,896.00	21,000.00
Registration Fees	0.00	0.00
Registration Refunds (FMHA)	31,781.98	18,041.78
Total Registration Fees	31,781.98	18,041.78
Stationery and printing	104.64	0.00
Total Expenses	\$112,644.63	\$120,714.83
OTHER INCOME		
Uncategorized Income	55,377.67	350.00
Total Other Income	\$55,377.67	\$350.00
PROFIT	\$144,516.56	\$52,697.04



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LEVEL DIRECTOR MONTHLY REPORT

	TEAM 1	TEAM 2	TEAM 3
Level Director	Ellice	Ellice	
Division			
Tier	Tier 4	Tier 6	
Head Coach:	Tim Collis	Dave Edwards	
Manager:	Allison Pedersen	Kevin MacIntyre	
Tiering / Regulation / Playoff	Regulation	Regulation	
Wins / Losses / Ties	0-3-0	0-2-1	
CAHL / HA Suspension(s)	N/A	N/A	
Player			
Suspension Type			
Accumulated Penalty Mins.	125min	"All players are well below the CAHL pim guidelines"	
Tournaments	N/A	N/A	
Reults			
Team Issues / Concerns	"Cardston is a brutal Rough team with 3 Overage players"	None	
Team Bougets			
Additional Notes	Team is working on "Team play"	Great enthusiasm from parents	



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**Vice Presidents Report
December 5, 2024**

1. Team Issues:

- a. U15-2 – Team unhappy regarding team placement after tiering.
 - i. Team contacted CAHL directly which is not allowed (proper communication must be followed). Our CAHL Director had numerous conversations via email with the team and they still chose to not follow the protocols.
 - 1. Disciplinary Meeting was held with the Coach and the Executive Committee including U15 Level Director, November 20th.
 - 2. Disciplinary Committee felt no further action was necessary after the meeting.
 - ii. Further Communications went out not following proper communication chains by the teams Main Manager.
 - 1. Disciplinary Meeting was held November 26th with the Main Manager, Coach as well as the Co-Manager. It was decided at that meeting it would be in the best interest of FMHA as well as the team, if the Main Manager stepped down in her role.
 - 2. Parent meeting was held on November 27th with the parents of U15-2. In attendance were the Executive Committee, U15 Level Director and FMHA CAHL Director. Purpose of the meeting was to explain the CAHL Process, assure the team the Board was aware of their placement and address any further concerns.
 - 3. Following these meetings Executive Committee think it would be a good idea to have Level Directors added to each team they are responsible for. This would allow level directors to monitor TeamSnap communications.

2. Suspensions:

- a. Jase McArthur – U18-1
 - i. Mild Warning letter issued to player.
- b. Troy Clingman – U18-1
 - i. Mild Warning letter issued to player.



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3. Treatment of Rink Employees

- a. It was brought to the attention of our Operations Manager that a member of our FMHA Board has taken it upon themselves to instruct the employees of the Blackie Arena on how to do their job.
 - i. I would like to remind everyone that this is not our job and we need to remember we are a user group in these facilities and we must be respectful at all times.
 - ii. Rachelle has worked very hard to foster positive relationships with the arenas we utilize, and this type of behavior could impact those relationships.
 - iii. If you feel there is an issue, please follow the proper chain of communication and bring it to the Board level. Should we feel there is an issue, we can ask Rachelle to address it with the facility but under no circumstances is it our place to tell these facilities how to do their job.



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December 5 2024, Report for U18

Teams:

Orange:

2 wins 0 losses

2 players have had suspensions and the coaching staff is taking care of controlling the players. CAHL has placed this team in tier 2 this year which is suitable for this team.

Blue:

1 Win 1 Tie 1 Loss

A game against Taber resulted in 2 players getting head injuries. I talked with the coach about the protocol he was implementing in getting the players back to the game safely and he was following the FMHA protocol. .

Managers

Team 2: Karen Dowie

Team 1: Cayley Payne

Assistant coaches

Team 1: Miles Kiemele

Team 2: Danny Culp

Head coaches

Team 1 Roger Porier

Team 2 Matt Majchrowski



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Equipment Director

Knee protection pads have been purchased for all 3 U9 teams

Garment Bag has been sent for repair after zipper failed

Goalie Bag will be sent for repair after zipper failed

To my knowledge all the teams have appropriate equipment and still would like to expand the trainer bags for U15 and U18 teams as there appears to be an increase of traumatic injuries do to body contact.

If anyone needs anything please ask

AA Director

Hockey Alberta released a Player, Parent, and coaches survey in regards to the new AEHL. Preliminary results are back and I will share at next meeting.

Working with Hockey Alberta on the U18 playoff tournament

Next year is the Foothills Bisons 40th Anniversary

U11's are coming along has been a challenging season but coaches and players are still in great spirits.

Attended meeting hosted by Hockey Alberta on Elite Program Host Meeting will share more at next meeting

Engaged wit Hockey Alberta and Elite Operating Standards Working Group some good stuff coming from this as well



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U11 LEVEL DIRECTOR MONTHLY REPORT 2024-2025	
	Dec-24
	TEAM 1
Level Director	Amanda Dalton
Division	U11
Tier	Teir 4B
Head Coach:	TJ Harkness
Manager:	Cayley McArthur
Tiering / Regulation / Playoff	Regulation
Wins / Losses / Ties	2 Wins/1 Losses/0 Ties
CAHL / HA Suspension(s)	None
Player	
Suspension Type	
Accumulated Penalty Mins.	40 minutes
Tournaments	Wainright Jan 3-5 Home Tourn Jan 24-26
Results	TBD
Team Issues / Concerns	There are still grumbings about TJ missing practices however it is believed that there may be still animosity from years previous that are prevalent and feeding the perspective.
Team Bouquets	NA
Additional Notes	NA