



## FMHA Meeting Minutes November 7, 2024- Ramada- High River

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**In Attendance:** Miles Kiemele, Tanya Sutor, Alison Brown, Amanda Dalton, Steve Debiegne, Christine Collis, Nicole Handziuk, Bryce Chinook, Jamie Ellice, Miles Miller, Brian Sewell, Steve Sandberg, Cayley McArthur

**Late:**

**Absent:** Kevin MacIntyre, Rachele Jackson

❖ **Call to Order at 7:15PM**

❖ **Additions to Agenda**

- Trophy Case- Alison Brown makes a motion to get \$200 to spend on the trophy case/ decorating the trophy case (picture frames, risers, stands). Tanya seconds the motion. All in favour.

❖ **Approval of Previous Minutes:** Tanya makes a motion to approve the previous minutes. Alison Brown seconds the motion. All in favour.

❖ **Operations Manager Report**

❖ **Treasurer's Report**

- TeamSnap has not been paid yet, however they will be paid. Steve has a couple of more invoices. Christine does not have the Blackie Ag Society Ice, High River Ice or the referee invoice for October. All coaching/ bench staff reimbursements have been paid to date.
- Both CAHL governors are on reserve. We are going to wait until they are assigned a governing position to have their player's registration paid.
- Christine has the early bird registrations, between 2 and 200, Tanya gave number 13. Barrett Brown is the recipient. Alison wanted to give it back and chose number 20 (Colten Clark is the new recipient). Christine is going to contact the recipient tomorrow.
- Equipment deposits are slowly starting to come in.
- Christine is going to send a blanket email reminding parents that fees are due December 1<sup>st</sup>.

❖ **New Business**

- **Development and Coach Director:** Dustin Connor would like to rejoin the board. Tanya has researched different scenarios of Dustin's resignation. There should have been a motion to accept his resignation. Technically Dustin is not out of line as he is still listed as part of the board, and has only missed two meetings. Tanya makes a motion to appoint Dustin Connor as the Development and Coach Director. Alison Seconds the motion. All in favour. Motion carried.
- **Referee Update:** The feedback from AA and the association is they are happy with the refereeing.

❖ **Old Business**

- **Intro Ice Times/Memo:** There has been a lot of feedback with regards to Intro ice time and U7. There is a tentative 5:45 ice slot available on Mondays. They were offered a 4:45 on Thursdays. However, it did not work out for the Head Coach. Today (November 7<sup>th</sup>); they have been offered a 5:45PM time on Monday for U7B to alleviate the 6:45PM time that U7B has on Thursdays. There was an executive meeting to discuss the survey that had gone out to U7 parents. From there, there was a memo that was done up and Nicole sent it out to the Intro Coaches and Managers. Steve D. asked that the Intro Memo that went out, can go to the whole board. Nicole suggests that we should put out a "What to Expect" at the Intro level.



## **FMHA Meeting Minutes November 7, 2024- Ramada- High River**

---

Jamie Ellice is suggesting that at U9, kids should be able to know how to skate. Fall down and get up on their own. Discussion continued surrounding this; with varying opinions. Tanya suggested that we table this.

- **Picture Day:** Went ok. Ian will likely provide his own help in future. The association will be charged for it.

### **❖ Executive Reports**

- *President Report:*
- *Vice President Report:* Tanya commented that suspensions are minimal. There was an 11.4 penalty down graded to an 11.2 ruling
- *Secretary Report:*

### **❖ Development Director's Report**

K&M has been scheduled

### **❖ CAHL Director's Report**

### **❖ AA Director's Report**

- Hockey AB is putting together working groups with elite hockey.
- Currently a survey that has gone out on operations. There will be a few things that will touch on FMHA. There will be a player's survey and coaches survey in the coming weeks. U18 AA Provincial tournament will be in High River
- All AA games are using electronic score

### **❖ Equipment Director's Report**

- Tidying up loose ends
- Steve is going to change the code the again in Blackie
- There are only 6 out of 24 practice jerseys for U15/U18
- Going to do final inventory counts
- There is a lot of old jerseys.
- Brian is going to see how he can organize the sea can.

### **❖ Communications / Volunteer Director's Report**

- Alison is trying to get the planning underway for the yearend banquet. The Memorial Center has April available. However, they are \$1500.
- The Heritage will do a max 300 with a dinner and tables set up. \$400 for the Heritage.
- Alison needs to commit to a ticket sales price point. We run the risk of holding a year end banquet costing the association money. Alison is hoping for the \$30-\$40 range.
- The Heritage Inn is holding the last weekend in March or the first weekend of April.
- Alison is going to move forward with planning the association year end banquet.

### **❖ Level Directors Reports**

- U7/U9 Intro: There were some extra practice ice time scheduled. Nicole is going to share some feedback from one of the Intro coaches to the board. Coaches are satisfied. The U9A team has been struggling to find competitive competition.



## **FMHA Meeting Minutes November 7, 2024- Ramada- High River**

---

- U11: Still in tiering, likely land in tier 4. There were a few things that had to be addressed with respect to AA and the U11 team.
- U13- Jamie, went over a write up that happened in Vulcan. Team A has zero wins. Team B has 1 win, five losses in tier 5/6. Both teams should be moving down to tier 4 and 6
- U15- Everything is moving along
- U18- Both teams are doing well in tiering. Minimal injuries. Chemistry on team 2 is really good, parents are excited to be moving forward. Bryce has a suggestion that if players have gone through all of the team selection, conditioning, etc. there should not be a refund. Bryce's concerned around the rule and regulations regarding Head Coaches not being allowed to be on the Executive. Discussions around changing this; it is not advisable to change the rules and regulations half way through the season.  
Any rules and regulation changes can be made at the end of the season for the next season.

### **❖ Committee Reports**

- Ice Committee-
- Evaluations Committee
- Affiliation Committee- affiliations are completed for AA
- Intro to Hockey Committee

❖ **Adjournment**– Next Meeting is December 5, 2024 at 7:00pm at the Ramada  
Meeting adjourned at 9:19PM



**FMHA Meeting Minutes  
November 7, 2024- Ramada- High River**

---

**Operations Manager Report**

**Ice**

All game ice was submitted Oct 27 to CAHL

All Intro to Hockey games have been scheduled for the season

**CAHL**

Tournament Blackout Dates were submitted on Oct 27

**Qualifications**

Still working on some training/ qualifications for the Bench Staff.

Vulnerable Sector Checks are in process.

**Affiliates**

Bison's have started affiliating

Affiliates are all added to the rosters and sent to the managers.

**Miscellaneous**

Any changes to the roster need to be requested 48 hrs before the game to process paperwork.



**FMHA Meeting Minutes**  
**November 7, 2024- Ramada- High River**

---



**FMHA Meeting Minutes  
November 7, 2024- Ramada- High River**

---

**FMHA Treasurer's Report – October 31, 2024**

**EXPENSES:**

- CAHL Invoice from 2022/2023 past season remains outstanding – billing discrepancies.
- Have not received a CAHL Invoice for 2023/2024 season.
- All expenses that I am aware of have been issued payments, except for the October Ice for High River as I am waiting on the cheques to come in for the Casino account, final invoice from photographer to come, October Ice for Blackie and Ref Statement for October
- Coaches, Trainers and Managers have been reimbursed their clinic fees so far

**RECEIVABLES:**

- Invoices for hockey socks have been sent to the teams. There have already been some teams that have paid.

**BANK BALANCES:**

- Please see Balance Sheet - attached.
- Chequing funds are healthy

**CASINO:**

- I have ordered more Casino cheques, will be in next week.

**MISCELLANEOUS:**

- Refunds for evaluations for the U11 players were issued in October
- We motioned to pay for one CAHL Governor player registration, we had to supply 2 Govenors. Am I ok to refund both players or do we need a motion for the 2<sup>nd</sup> player
- Do the draw for the Early Bird Draw – registration paid for one player (Need a number between 2 and 106)
- Ok to send out reminders to the players about fees needing to be paid in full by December 1<sup>st</sup>?
- I sent out a reminder to the team Managers this week about needing to give me post-dated cheques for \$400.00 for the equipment deposits. I only have 2 cheques to date.



**FMHA Meeting Minutes  
November 7, 2024- Ramada- High River**

---

**Foothills Minor Hockey Association**  
Balance Sheet Comparison  
As of October 31, 2024

	TOTAL	
	AS OF OCT. 31, 2024	AS OF OCT. 31, 2023 (PY)
<b>Assets</b>		
Current Assets		
Cash and Cash Equivalent		
3680 - RBC Casino Acct	48,938.43	3,685.76
6626 - RBC Main Acct	101,700.74	96,982.56
8184 - RBC Bursery Acct	20,833.87	20,878.87
Total Cash and Cash Equivalent	\$171,473.04	\$121,547.19
Deposit for Referee Association	21,000.00	0.00
Uncategorized Asset	0.00	0.00
Total Current Assets	\$192,473.04	\$121,547.19
Total Assets	\$192,473.04	\$121,547.19
<b>Liabilities and Equity</b>		
Liabilities		
Total Liabilities		
Equity		
Opening Balance Equity	-25,254.48	-25,254.48
Retained Earnings	64,763.88	85,102.54
Profit for the year	152,963.64	61,699.13
Total Equity	\$192,473.04	\$121,547.19
Total Liabilities and Equity	\$192,473.04	\$121,547.19



**FMHA Meeting Minutes  
November 7, 2024- Ramada- High River**

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**Foothills Minor Hockey Association**  
Profit and Loss Comparison  
May - October, 2024

	TOTAL	
	MAY - OCT., 2024	MAY - OCT., 2023 (PY)
<b>INCOME</b>		
Hockey Registration	0.00	0.00
FMHA Registration	178,846.26	155,938.13
Kidsport/Jumpstart	1,600.00	2,250.00
Total Hockey Registration	180,446.26	158,188.13
Total Income	\$180,446.26	\$158,188.13
<b>GROSS PROFIT</b>	<b>\$180,446.26</b>	<b>\$158,188.13</b>
<b>EXPENSES</b>		
Advertising	78.75	0.00
Bank charges	217.44	136.63
Board Meetings	717.65	622.66
Development Expenses	0.00	0.00
Administration Expenses - Coaches/Managers	1,209.12	1,055.25
Evaluations	8,688.75	4,372.03
Total Development Expenses	9,897.87	5,427.28
Donations Out	0.00	0.00
Early Bird Registration Draw	0.00	500.00
Equipment	9,152.98	29,140.15
Hockey Alberta	5,297.91	0.00
Ice Rental	15,682.80	8,238.73
Office Supplies	10.40	124.41
Operations Manager	8,332.01	10,005.32
Professional Fees	2,671.75	3,252.04
Referee's	1,250.00	21,000.00
Registration Fees	0.00	0.00
Registration Refunds (FMHA)	29,550.73	18,041.78
Total Registration Fees	29,550.73	18,041.78
Total Expenses	\$82,860.29	\$96,489.00
<b>OTHER INCOME</b>		
Uncategorized Income	55,377.67	0.00
Total Other Income	\$55,377.67	\$0.00
<b>PROFIT</b>	<b>\$152,963.64</b>	<b>\$61,699.13</b>





# FMHA Meeting Minutes November 7, 2024- Ramada- High River

11/5/24, 4:42 PM

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Foothills Minor Hockey Association  
6626 - RBC Main Acct, Period Ending 10/31/2024

**RECONCILIATION REPORT**

Reconciled on: 11/04/2024

Reconciled by: Foothills Minor Hockey Association

Any changes made to transactions after this date aren't included in this report.

**Summary**

CAD

Statement beginning balance.....	121,608.67
Cheques and payments cleared (40).....	-28,605.53
Deposits and other credits cleared (22).....	19,742.55
Statement ending balance.....	<u>112,745.69</u>
Uncleared transactions as of 10/31/2024.....	-11,044.95
Register balance as of 10/31/2024.....	101,700.74
Cleared transactions after 10/31/2024.....	0.00
Uncleared transactions after 10/31/2024.....	2,573.15
Register balance as of 11/04/2024.....	104,273.89

**Details**

Cheques and payments cleared (40)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
07/08/2024	Cheque	004783	Direct Tec Inc	-118.13
09/30/2024	Cheque	004786	Willowhills Referee Association	-22,250.00
09/30/2024	Cheque	004787	Town of High River	-415.80
10/01/2024	Expense		HIGHWOOD GOLF & COUNT...	-210.00
10/01/2024	Expense		Account Maintenance Fee	-1.50
10/08/2024	Expense		Account Maintenance Fee	-1.50
10/08/2024	Expense		Account Maintenance Fee	-75.00
10/10/2024	Expense		Team Snap Inc	-300.00
10/16/2024	Expense		Account Maintenance Fee	-1.50
10/16/2024	Expense		Account Maintenance Fee	-1.50
10/16/2024	Expense		Account Maintenance Fee	-200.00
10/16/2024	Expense		Tanya Sutor	-217.73
10/16/2024	Expense		Rob Miller	-31.50
10/16/2024	Expense		KIM MATTHESON	-49.35
10/16/2024	Expense		Paul McKeage	-49.35
10/16/2024	Expense		Allison Pederson	-15.75
10/16/2024	Expense		Jenn Buxbaum	-63.00
10/16/2024	Expense		Christine Collis	-26.15
10/16/2024	Expense		Account Maintenance Fee	-1.50
10/16/2024	Expense		Account Maintenance Fee	-1.50
10/16/2024	Expense		Account Maintenance Fee	-1.50
10/16/2024	Expense		Account Maintenance Fee	-1.50
10/16/2024	Expense		Account Maintenance Fee	-1.50
10/16/2024	Expense		Account Maintenance Fee	-1.50
10/16/2024	Expense		Account Maintenance Fee	-1.50
10/17/2024	Expense		Team Snap Inc	-133.34
10/22/2024	Expense		Team Snap Inc	-920.00
10/24/2024	Cheque	004789	IFW Photography	-2,104.50
10/29/2024	Expense		Steve Debiegne	-636.68
10/29/2024	Expense		Jared Whincup	-212.10
10/29/2024	Expense		Mike Barden	-326.55
10/29/2024	Expense		Account Maintenance Fee	-1.50
10/29/2024	Expense		Tannis Zebedee	-65.10
10/29/2024	Expense		Account Maintenance Fee	-1.50
10/29/2024	Expense		Account Maintenance Fee	-1.50
10/29/2024	Expense		Account Maintenance Fee	-1.50
10/30/2024	Expense		Account Maintenance Fee	-5.00
10/30/2024	Expense		Team Snap Inc	-125.00
10/31/2024	Expense		Account Maintenance Fee	-1.50
10/31/2024	Expense		Kevin MacIntyre	-31.50

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1/2