



FMHA Meeting Minutes

March 6, 2025- Ramada- High River

In Attendance: Cayley McArthur, Rachelle Jackson, Alison Brown, Amanda Dalton, Steve Diebenne, Bryce Chinook, Christine Collis, Miles Kiemele, Nicole Handziuk, Jamie Ellice, Kevin MacIntyre,

Late: Tanya Sutor, Miles Miller,

Absent: Steve Sandberg, Dustin Connor

❖ **Call to Order at 7:11PM**

❖ **Additions to Agenda**

Provincials: We have one of the U15 teams that could make provincials. Tanya was wondering if FMHA does anything for a team that does make provincials out of FMHA. *Tanya makes a motion that if a team from FMHA makes provincials (not hosting) that FMHA gives the team \$1000. Steve Diebenne seconds the motion. All in favour. Motion Carried. (the money will come out of the bursary account)*

❖ **Approval of Previous Minutes:** Nicole makes the motion to approve the previous minutes. Christine seconds. All in favour.

❖ **Operations Manager Report:**

We need to finalize fees by the May meeting. We are not going to book a checking clinic in the spring. We will book it in the fall. High River's ice will be in and ready to use August 11th.

❖ **Treasurer's Report**

CAHL invoices have finally been sent by CAHL. FMHA is currently up to date with CAHL now. At this point with only February/ March, we should be receiving some reffing deposit back. Blackie Ag Society and K&M have not cashed their January cheques.

Christine suggests that we revisit the equipment policy deposit. 2 teams have not submitted for their equipment deposits.

All fees are paid for the season except for one member. A warning has been issued that the Hockey Alberta account will be flagged.

With respect to members not paying fees by December 1st; should we add something to the policies about fees being paid.

We had casino funds this year, which covered \$52,000. If you take out the casino money we are \$30,000 short in our operating account.

In our bylaws; it states that we are to have an external audit. The society's act also requires that our books are audited externally. Christine suggests that they are audited externally.

Tanya makes a motion that if a player's fees are not paid in full by December 1st; they will be suspended from practices and games until fees are paid. Bryce Chinook seconds the motion. All in favour. Motion Carried.

❖ **New Business**

- **Start up date for Blackie arena for 2025:** Blackie would like to have an ETA for 2025. FMHA will go back to 2023 start up dates.
- **High River Arena/ Complaints:** Tanya wants to address how High River staff complains about our teams, the board talks to the team in question and there is a completely different story. Rachelle suggests that there is a letter formally written by FMHA.
- **Referee Award:** Tanya was thinking that it would be nice to add a ref of the year to a player that refs within FMHA. *Tanya makes a motion to give the new reffing association the same amount that was given to ORA money for their wind up. Bryce seconds the motion. All in favour. Motion Carried.*



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❖ Old Business

- **AGM:** Booked at the golf course for May 8, 2025. What do we want to do for food trays (if any)?:
We will do the same as last year. Will ask to put a little bit on each table.
- **Awards Evening/ Banquet:** We need to pick our volunteer of the year/ Mike Ryan award. The executive will review the Mike Ryan award.
For the basic awards night: There needs to be approximately a total of 44.
There will be no food in the budget. Currently as it sits with current ticket sales; FMHA would be responsible for \$1175.00
The goal would be to sell 39 more tickets in order to break even.
The "keeper" plaques are being looked at for a cheaper option to cut the cost.
There are two weeks left for ticket sales. Ticket sales are ending on March 20th for planning purposes.
There is currently a small silent auction. There is no money that FMHA is putting into the silent auction.
There are concerns that details are getting ironed out too soon to the event happening when it should have been done earlier in the season. There is concern that for the event cost, there isn't enough such as a meal.
The suggestion is that it should be done in mid-March, during the week.
Tanya makes a motion that the FMHA will not contribute any more than \$500 to the awards night on April 5th. Bryce seconds the motion. All in favour. Motion carried.
- **Hockey AB Boundaries:** Miles and Rachelle received another email that there are no boundaries. Rachelle is hesitant on putting anything out on the website or sending out to the membership, however there is nothing on the Hockey Alberta website.

❖ Executive Reports

- *President Report:* The junior B club is hosting a hockey school the third week of August. Jeff is wanting FMHA to advertise it once he gets the dates set. Jeff and Miles are going to meet to discuss details.
- *Vice President Report:* There is a total of 16 suspensions. There is a high number of suspensions at U13. There have not had to be any discipline meetings.
- *Secretary Report:*

❖ Development Director's Report

❖ CAHL Director's Report

1,140 suspensions in total for CAHL. There are actively 115 complaints that are involving RCMP. The CAHL president has asked that teams shut up and watch hockey. CAHL is talking about not accepting Livebarn videos. There is a complaint on a Foothills team for time box behavior.
Kevin was asked to sit on another committee on how to make playoffs better.
Provincials are being looked at as well with how to have enough refs if the season is extended.
League Championship banners will be hung in the arenas. The consolation banners will not be hung in the arenas.



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CAHL operating costs will be increasing for next season.

❖ AA Director's Report

The U13AA/U13AAA release; Okotoks will have a U13AAA. Okotoks and Foothills will combine the U13AA. The Okotoks U13AAA and U13AA coaches will pick the team. The AA coach will work with the AAA coach on development. The U13AA Bisons will be a stronger team.

ID skates will be at the end of March. They have switched from prospect skates to ID skates, because Hockey AB allows. There has to be one open and one closed (invite only) try-out camp. Commitments have to be announced by August 1st.

Hockey AB is coming out with new elite program standards. Hockey AB does not want parent/coaches at elite hockey for the upcoming season.

The Bisons will be hosting a draw zone meeting with other executives from draw zone associations in April.

❖ Equipment Director's Report:

Equipment can be dropped off at the fire hall.

❖ Communications / Volunteer Director's Report:

❖ Level Directors Reports

- U7/U9 Intro: Vulcan put together a letter regarding full ice for U9. The wrap up meeting will be end of March.
- U11: Currently in Playoffs. Blackie Sat, Nanton on Sunday
- U13
- U15- U15A are in a Provincial run. U15B is playing in the consolation banner.
- U18- U18A is out of playoffs. U18B is still in the consolation banner.

❖ Committee Reports

- Ice Committee-
- Evaluations Committee
- Affiliation Committee
- Intro to Hockey Committee
- Association Awards Banquet Committee:

❖ Adjournment- Meeting adjourned at 9:31pm

Next meeting is April 3rd at 7:00pm

Operations Manager Report



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2024-2025 Registration

Will finalize the fees at the April meeting

Ice

Playoffs are wrapping up

CLINICS

Need to book Checking Clinic

Bison's Prospects

March 27 -29, 2025 in High River with a Thursday in Nanton

FMHA Treasurer's Report – February 28, 2025

EXPENSES:

- CAHL Invoice from 2022/2023,2023/2024 and 2024/2025 seasons have been received. Rachelle and I have verified that they are all correct. Payment was issued in February, but CAHL has not cashed the cheque yet.
- Waiting on BSRC and Blackie Ice Rental Invoices and WRA Ref Statement for February
- At this point with only Feb and Mar left, it looks like we should be receiving some of our Ref deposit back from WRA.
- All payables otherwise are up to date and paid – January Blackie payment and K&M January payment have not been cashed yet.
- Received a payment from HA for the Bisons U18AA hosting Provincials as the end of March – have forwarded that money to the Bisons Treasurer.

RECEIVABLES:



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- We need to revisit the Policy in regard to Equipment Deposits and the repercussions of not submitting the Post-dated cheque to the Treasurer. I received cheques from all the teams except for U9A and U9B Blue for this season. This needs to be talked about as there is nothing stated in the Policies and Procedures. Is the amount too high? Should there be repercussions? It has used up quite a bit of time chasing these cheques down this year. Or do we not issue equipment until a cheque has been given to the Treasurer?
- I am very happy to say that all dues are paid in full for this season except for one member. The amount is small, but it is a reoccurring problem with this member. I have issued the warning of the Hockey Alberta account will be flagged. Another discussion needs to be had with the Board about deadlines for payments not being made and suspensions being issued. How many warnings need to be sent before the family is suspended from FMHA until dues are paid in full.
- The \$750.00 receivable is due from the U18 teams for jerseys for retiring members.

BANK BALANCES:

- Please see Balance Sheet - attached.
- Regarding Jamie Ellice's question from the February board meeting, we had Casino funds this year which covered \$52,000 worth of Ice Rental. So, looking at the bank balance this month, we are \$30,000 less in the bank than we were at this time last year, if you don't factor in the Casino funds. We will not have Casino funds to help cover Ice Rental costs for the next 2 seasons, as we only get Casinos every 3 years.

CASINO:

- Nothing to report other than I am leaving the balance sitting in the account for future short falls.

MISCELLANEOUS:

- There was mention on the minutes from February that we as a board should work on the forecasting for next year together. This is a great idea. Things we need to think about and numbers that need to be sent to me:
 - Equipment that needs to be purchased, any new jersey sets needing to be purchased, etc???
 - Development ideas, budget for each team, Friday Night Clinics, etc
 - What is the verdict or talk around evaluations for next year? External will need to be budgeted for if going that route.
 - I know fees for Hockey Alberta and Canada are increasing



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- CAHL has changed their fee structure, so that will be easier to budget for (\$250/team flat rate)
 - What about Ice rental costs for next year? In that, structure of practices for U7 – is that changing? That will need to go into the budget, which may cause a fee increase for that age group
 - Player # forecasts for next year? # of teams per division?
- Another point of discussion is having an external audit/review of our financials annually. It is in our Bylaws as a requirement, but to my knowledge has never been done. A problem being that our year end is April 30th and we hold our AGM in May, not resulting in enough time for an audit/review to be done. Any comments/suggestions?

5.3 Treasurer

5.3.5 Submit the accounting records of the FMHA to a duly qualified auditor (Chartered Accountant, Certified Management Accountant or Certified General Accountant) for an annual compilation.



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3/3/25, 10:52 AM

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Foothills Minor Hockey Association 6626 - RBC Main Acct, Period Ending 02/28/2025

RECONCILIATION REPORT

Reconciled on: 03/03/2025

Reconciled by: Foothills Minor Hockey Association

Any changes made to transactions after this date aren't included in this report.

Summary

CAD

Statement beginning balance.....	101,490.88
Cheques and payments cleared (6).....	-7,512.24
Deposits and other credits cleared (12).....	14,936.63
Statement ending balance.....	108,915.27

Uncleared transactions as of 02/28/2025.....	-30,753.80
Register balance as of 02/28/2025.....	78,161.47

Details

Cheques and payments cleared (6)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
02/03/2025	Expense		Account Maintenance Fee	-0.44
02/12/2025	Cheque	004804	Town of High River	-6,839.45
02/17/2025	Expense		Foothills Bisons U13 AA	-500.00
02/17/2025	Expense		Account Maintenance Fee	-1.50
02/18/2025	Expense		Account Maintenance Fee	-1.50
02/18/2025	Expense		Paul McKeage	-169.35
Total				-7,512.24

Deposits and other credits cleared (12)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
02/05/2025	Deposit			675.00
02/08/2025	Receive Payment		FMHA U9-B Blue	40.00
02/12/2025	Deposit			275.00
02/12/2025	Receive Payment		Foothills Flyers Invitational U1...	21.00
02/13/2025	Receive Payment		FMHA U9-B Blue	111.83
02/14/2025	Deposit		Kidsport Calgary	500.00
02/14/2025	Deposit		HOCKEY ALBERTA	11,900.00
02/14/2025	Deposit			309.00
02/20/2025	Deposit			100.00
02/21/2025	Deposit			275.00
02/21/2025	Receive Payment		FMHA U13-A	79.80
02/28/2025	Deposit			650.00
Total				14,936.63

Additional Information

Uncleared cheques and payments as of 02/28/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
02/12/2025	Cheque	004805	K&M Hockey Development	-2,730.00
02/19/2025	Cheque	004807	Blackie & District Agricultural ...	-10,054.80
02/19/2025	Cheque	004806	Foothills Bisons AA Hockey	-11,900.00
02/20/2025	Cheque	004809	Siksika Minor Hockey Associa...	-350.00
02/20/2025	Cheque	004808	Central Alberta Hockey League	-5,719.00
Total				-30,753.80

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Foothills Minor Hockey Association

Balance Sheet Comparison

As of February 28, 2025

	TOTAL	
	AS OF FEB. 28, 2025	AS OF FEB. 29, 2024 (PY)
Assets		
Current Assets		
Cash and Cash Equivalent		
3680 - RBC Casino Acct	7,100.51	3,670.76
6626 - RBC Main Acct	78,161.47	59,024.28
8184 - RBC Burserly Acct	20,818.87	20,863.87
Total Cash and Cash Equivalent	\$106,080.85	\$83,558.91
Accounts Receivable (A/R)		
Accounts Receivable (A/R)	750.00	0.00
Total Accounts Receivable (A/R)	\$750.00	\$0.00
Deposit for Referee Association	10,460.20	0.00
Uncategorized Asset	0.00	0.00
Total Current Assets	\$117,291.05	\$83,558.91
Total Assets	\$117,291.05	\$83,558.91
Liabilities and Equity		
Liabilities		
Total Liabilities		
Equity		
Opening Balance Equity	-25,254.48	-25,254.48
Retained Earnings	64,763.88	85,102.54
Profit for the year	77,781.65	23,710.85
Total Equity	\$117,291.05	\$83,558.91
Total Liabilities and Equity	\$117,291.05	\$83,558.91



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Foothills Minor Hockey Association

Profit and Loss Comparison

May 2024 - February 2025

	TOTAL	
	MAY 2024 - FEB. 2025	MAY 2023 - FEB. 2024 (PY)
INCOME		
Donations/Sponsorship	0.00	4,000.00
Clinic Sponsorship/Player Development	1,000.00	0.00
Total Donations/Sponsorship	1,000.00	4,000.00
Hockey Registration	0.00	0.00
AA Bisons Registrations	0.00	0.00
FMHA Registration	222,700.79	196,616.01
Kidsport/Jumpstart	1,900.00	2,250.00
Total Hockey Registration	224,600.79	198,866.01
Total Income	\$225,600.79	\$202,866.01
GROSS PROFIT	\$225,600.79	\$202,866.01
EXPENSES		
Advertising	78.75	0.00
Bank charges	301.01	208.04
Board Meetings	875.38	622.66
CAHL	5,719.00	0.00
Development Expenses	150.00	0.00
Administration Expenses - Coaches/Managers	1,869.12	1,291.30
Evaluations	8,688.75	4,519.48
Total Development Expenses	10,707.87	5,810.78
Donations Out	0.00	0.00
Early Bird Registration Draw	0.00	500.00
Equipment	6,544.67	28,035.88
Hockey Alberta	19,426.11	12,151.16
Ice Rental	91,567.41	65,873.21
Office Supplies	69.19	124.41
Operations Manager	10,000.19	11,669.32
Player Development	7,560.00	8,200.00
Professional Fees	6,408.81	6,903.06
Referee's	11,576.80	21,000.00
Registration Fees	0.00	0.00
Registration Refunds (FMHA)	32,356.98	18,056.64
Total Registration Fees	32,356.98	18,056.64
Stationery and printing	104.64	0.00
Total Expenses	\$203,296.81	\$179,155.16
OTHER INCOME		
Appeals	100.00	0.00
Uncategorized Income	55,377.67	0.00
Total Other Income	\$55,477.67	\$0.00
PROFIT	\$77,781.65	\$23,710.85



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LEVEL DIRECTOR MONTHLY REPORT

	TEAM 1	TEAM 2	TEAM 3
Level Director	Ellice	Ellice	
Division			
Tier			
Head Coach:	Tim Collis	Dave Edwards	
Manager:	Allison Pedersen	Kevin MacIntyre	
Tiering / Regulation / Playoff	Playoffs	Playoffs	
Wins / Losses / Ties	Won consolation, 4 in a row!	Lost to Strathmore 0-2	
CAHL / HA Suspension(s)	Caine Lanigan, 2 games with a mild warning from FMHA	N/A	
Player			
Suspension Type	Last 10min		
Accumulated Penalty Mins.			
Tournaments	N/A	N/A	
Results			
Team Issues / Concerns	N/A	N/A	
Team Bougets			
Additional Notes			



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Communications Director

I have attached the nominations for the Mike Ryan award as well as the Volunteer of the year award. I am unsure of the criteria the board uses for the Volunteer of the year. However on the Mike Ryan it states:

"Mike Ryan was a dedicated volunteer involved with High River for 18 years . Mike was a coach, a manager and a trainer. He also served several terms in various Board positions, including President of High River Minor Hockey.

The Mike Ryan memorial award is presented to a volunteer who has shown the same dedication, diversity and long term commitment to Foothills Minor Hockey."

I feel we should honor these criteria.

For the season celebration ticket sales we are sitting at \$1088.00 of the approximate \$2263.00 needed to pay for the following:

\$500.00 Venue

\$500.00 Bartenders

\$500.00 Band

\$763.00 est. Keeper plaques for players

Ticket link went to families on Monday March 3rd.

I have reached out to a few large businesses to see about award and player gift sponsorships.

Silent auction has 4 donations so far with at least 1 more that was pretty promising. I would hope that we could get 10 or more. However, we will run with whatever we get.

50/50 license is in the works.

I have 1 or 2 more teams I am waiting on to submit their player awards names. Then I will let the parents of those players know about the award.

We still need to submit a copy of our board members to Eventbrite to ensure we can get the money out when ticket sales are finished.



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