



## **FMHA Meeting Minutes**

### **December 4, 2025- Canalta Hotel, High River**

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**In Attendance:** Cayley McArthur, Miles Kiemele, Dustin Connor, Steve Sandberg, Nicole Handziuk, Christine Collis, Anna Milner, Amanda Dalton, Alison Brown, Steve Henderson,

**Late:**

**Absent:** Rachelle Jackson, Kevin MacIntyre, Bryce Chinook, Steve Diebenne

❖ **Call to Order at 7:05PM**

❖ **Additions to Agenda**

❖ **Approval of Previous Minutes:** Christine makes a motion to approve the previous minutes. Alison seconds. All in favour. Motion Carried

❖ **Operations Manager Report**

❖ **Treasurer's Report:** There are 6 teams that have coded more than the 5 carded spots. Emails have been sent for dues outstanding.

❖ **New Business**

- **Wrangler Rural Hockey Day:** January 18<sup>th</sup>- pass onto Managers. Rachelle sent out the poster. Level Directors can send to the managers. It is up to the teams to organize this if they choose to.
- **Hockey Family Loss:** In Camera Discussion.  
Amanda makes a motion to reimburse hockey fees for both children due to a life altering event/loss. Nicole seconds the motion. Motion carried Unanimously.
- **Board Member Resignation:** We need to make a motion to accept the resignation. Nicole makes a motion to accept Jamie's resignation. Amanda seconds the motion. All in favour.
- **Apparel Business Options:** We are exclusive to Diamond Embroidery for name bars put on and off the jerseys. Steve equipment manager will go and talk to Flys Etc. re: name bars (as well as charging up front for removal).

❖ **Old Business**

❖ **Executive Reports**

❖ **Development Director's Report**

- Dustin will work on a development and evaluation plan
- We need to plan for goalies and developing goals

❖ **CAHL Director's Report**

❖ **AA Director's Report**

❖ **Equipment Director's Report**

- All sets of jerseys are full
- Temporary Boards: When half ice first came about. We looked into the temporary boards and the arenas both said that they would not facilitate storage of the boards at the time. The other issue may be the time that it will cost for set up and take down.
- Talk around utilizing the small ice to support the Intro program. Having conversations regarding small ice costs.



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#### **❖ Communications / Volunteer Director's Report**

- Alison will start planning the year end banquet in the New Year.

#### **❖ Level Directors Reports**

- U7/U9 Intro: The season is going well. There were no issues when she checked in.
- U11: There was an inquiry for feedback regarding the way an issue has been handled.
- U13-
- U15- One player left a team.
- U18- Few suspensions

#### **❖ Committee Reports**

- Ice Committee
- Evaluations Committee
- Affiliation Committee
- Intro to Hockey Committee

#### **❖ Adjournment**– Miles adjourned the meeting at 8:26PM

Next Meeting is January 8, 2026 at 7:00PM



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### **Operations Manager Report**

#### **Schedules**

CAHL schedules are released however all managers should double check as there may be some minor changes. I'm still working on TBD games which was unusually high this year.

I'm releasing ice 30 days in advance.

#### **Qualifications**

I'm still waiting for a few Vulnerable Sector Checks, all managers know who these people are.

#### **Affiliates**

Affiliates are all added

#### **Miscellaneous**

Any changes to the roster need to be requested 48 hrs before the game to process paperwork.

## **FMHA Treasurer's Report – November 30, 2025**

### **EXPENSES:**

- Waiting to clear the bank: Classic Source for Sports \$529.20, Direct Tech \$32.81, Blackie Ag \$14,763.00
- Just received Town of High River Ice Invoice for November - \$5,449.90, wrote the cheque December 1<sup>st</sup>
- Still waiting for October Ref Stmt, have two games to invoice out to teams, have been in contact with Condly, their Treasurer

### **RECEIVABLES:**

- Sock invoices from U9-Orange and U15-2 are still outstanding. Received a passive aggressive note from U15-1 Treasurer about charging for more than 5 carded bench staff.



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**BANK BALANCES:**

- Please see Balance Sheet - attached.

**CASINO:**

- Nothing to report other than I am leaving the balance sitting in the account for future short falls.

**MISCELLANEOUS:**

- Sock Invoices were sent out. I included charges for over 5 carded staff on these invoices as well. There were 2 teams that had "parent/player" pictures through Ian. I included these charges on the sock invoice as well. I figured it was easier for the individual teams to collect the money from their parents than it was for me to collect it.
- Governor – Nicole MacIntyre and Brianne Freddel have both been named Governor for this season. I will process their 50% fee reduction as per the motion that was approved at our October 2<sup>nd</sup> meeting.
- Initial email has gone out to members that have balances outstanding as of December 1<sup>st</sup>. I have received responses requesting payment extensions from quite a few of these members.



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**Communications Director Report**

Banquet tickets go on sale in January, an email will be sent to all managers.

one point I was asked to mention was a complaint came in through the face book messenger. A grandparent was asking if Diamond embroidery was a legitimate partner as they had placed an order through the website and never received any communications back. They wanted it mentioned they do not think it was a good look for FMHA.

**Equipment Directors Report:**

1. Now well into the season and things are starting to slow within my role and responsibilities.
2. All new and replacement jerseys have been ordered and arrived. A total of 28 jerseys. 16 - U9 larger jerseys (making all 3 sets of U9 jerseys whole to accommodate two to three larger players per team), and several jerseys from all other age categories to replace retired jerseys and missing jerseys from years past.
3. As Allison mentioned, some concerns with Diamond Embroidery and its responsiveness, timelines, etc. I will work with her on this moving forward. My position is that there are several suppliers (flys, source for sports and diamond embroidery) we can work with. Should we consider asking their permission to post them on our webpage to encourage our hockey community to work with anyone of these suppliers?
4. U7 replacement Timbits jerseys. One of the teams lost their jerseys in the house fire last month. Provided a set (partial backup set in the equipment room) in the interim and ordered new set being shipped as we speak.
5. Should we develop a 2 or 3 year plan / sponsorship/ budget to purchase temporary removable boards for blackie and high River (U7 / U9). Costs range from \$8k to \$12k. Community sponsorship of \$500 per board (two sides). \$500 per sponsor \*36 = \$18,000 (something like this). Would the improvements provide enough value?

# Profit and Loss Comparison

## Foothills Minor Hockey Association

May 1-November 30, 2025

DISTRIBUTION ACCOUNT	TOTAL	
	MAY 1 - NOV. 30 2025	MAY 1 - NOV. 30 2024 (PY)
Income		
Donations/Sponsorship		
Clinic Sponsorship/Player Development	\$1,180.00	\$1,000.00
<b>Total for Donations/Sponsorship</b>	<b>\$1,180.00</b>	<b>\$1,000.00</b>
Hockey Registration		
FMHA Registration	\$204,032.46	\$198,883.52
Kidsport/Jumpstart	\$3,100.00	\$1,900.00
<b>Total for Hockey Registration</b>	<b>\$207,132.46</b>	<b>\$200,783.52</b>
<b>Total for Income</b>	<b>\$208,312.46</b>	<b>\$201,783.52</b>
Cost of Sales		
<b>Gross Profit</b>	<b>\$208,312.46</b>	<b>\$201,783.52</b>
Expenses		
Bank charges	\$155.66	\$246.38
Board Meetings	\$583.54	\$1,066.82
Development Expenses		
Administration Expenses - Coaches/Managers	\$1,372.43	\$1,248.45
Evaluations	\$903.75	\$8,688.75
<b>Total for Development Expenses</b>	<b>\$2,276.18</b>	<b>\$9,937.20</b>
Early Bird Registration Draw	\$1,450.00	\$1,137.50
Equipment	\$4,207.10	\$6,332.98
Hockey Alberta	-\$125.00	\$5,297.91
Ice Rental	\$31,378.73	\$35,060.09
Office Supplies	\$26.04	\$10.40
Operations Manager	\$9,999.98	\$11,666.85
Professional Fees	\$4,829.24	\$4,788.25
Referee's	\$2,979.80	\$3,896.00
Registration Fees		
Registration Refunds (Bisons AA)	\$5,999.96	
Registration Refunds (FMHA)	\$5,216.62	\$30,644.48
<b>Total for Registration Fees</b>	<b>\$11,216.58</b>	<b>\$30,644.48</b>
Advertising		\$78.75
Stationery and printing		\$104.64
<b>Total for Expenses</b>	<b>\$68,977.85</b>	<b>\$110,268.25</b>
Other Income		
Casino Income - AGLC		\$55,377.67
<b>Total for Other Income</b>		<b>\$55,377.67</b>
Other Expenses		
<b>Profit</b>	<b>\$139,334.61</b>	<b>\$146,892.94</b>

Foothills Minor Hockey Association  
6626 - RBC Main Acct, Period Ending 11/28/2025  
RECONCILIATION REPORT  
Reconciled on: 12/01/2025  
Reconciled by: Foothills Minor Hockey Association

Any changes made to transactions after this date aren't included in this report.

Summary	CAD
Statement beginning balance	178,066.82
Cheques and payments cleared (24)	-24,031.14
Deposits and other credits cleared (26)	24,623.83
Statement ending balance	178,659.51
Uncleared transactions as of 11/28/2025	-15,105.01
Register balance as of 11/28/2025	163,554.50
Cleared transactions after 11/28/2025	0.00
Uncleared transactions after 11/28/2025	245.00
Register balance as of 12/01/2025	163,799.50

Details

Cheques and payments cleared (24)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
10/16/2025	Cheque	004822	CLASSIC SOURCE FOR SPORTS	-2,998.80
10/22/2025	Cheque	004823	Blackie & District Agricultural Society	-7,700.70
11/03/2025	Expense		Account Maintenance Fee	-1.00
11/03/2025	Cheque	004824	Town of High River	-6,805.58
11/03/2025	Expense	REIMB	Shaun Connor	-149.10
11/03/2025	Expense	REIMB	FRANCIS RICHARD	-149.10
11/03/2025	Expense	OCT PMT	Rachelle Jackson	-1,666.67
11/03/2025	Expense	ETFR	Christine Collis	-26.04
11/03/2025	Expense		Account Maintenance Fee	-1.50
11/03/2025	Expense		Account Maintenance Fee	-1.50
11/03/2025	Expense		Account Maintenance Fee	-1.50
11/03/2025	Expense		Account Maintenance Fee	-1.50
11/03/2025	Expense		Account Maintenance Fee	-0.22
11/11/2025	Expense	REIMB	Peter McCuaig	-21.00
11/11/2025	Expense	FMHA-25F	IFW Photography	-2,203.50
11/12/2025	Expense		Account Maintenance Fee	-1.50
11/12/2025	Expense		Account Maintenance Fee	-1.50
11/13/2025	Expense		Team Snap Inc	-1,450.00
11/24/2025	Expense	REIMB	Brendon Brown	-208.58
11/24/2025	Expense	24389	FORCE SPORTS TECHNOLOGIES INC.	-556.50
11/24/2025	Expense		Account Maintenance Fee	-1.50
11/24/2025	Expense		Account Maintenance Fee	-1.50
11/24/2025	Expense		Account Maintenance Fee	-1.50
11/24/2025	Expense	REIMB	Brittany Kleiboer	-80.85
Total				-24,031.14

Deposits and other credits cleared (26)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
10/04/2025	Expense	SEPT - 44	Willowhills Referee Association	0.00
11/01/2025	Deposit			145.00
11/02/2025	Deposit			300.00
11/04/2025	Deposit			500.00
11/05/2025	Deposit		Team Snap Inc	14,319.12
11/06/2025	Deposit		Team Snap Inc	208.34
11/07/2025	Deposit		Kidsport Calgary	1,000.00
11/10/2025	Deposit			250.00
11/11/2025	Receive Payment		FMHA U13.2	399.85
11/12/2025	Receive Payment		Danielle Morrison	25.00
11/13/2025	Receive Payment		FMHA U13-1	374.85
11/13/2025	Receive Payment		FMHA U11-1	45.00
11/14/2025	Receive Payment		FMHA U18-1	399.85
11/14/2025	Deposit			200.00
11/15/2025	Deposit			75.00
11/17/2025	Deposit		Team Snap Inc	179.17
11/18/2025	Receive Payment		FMHA U15.1	355.75
11/18/2025	Receive Payment		FMHA U18-2	396.90
11/18/2025	Deposit			100.00
11/19/2025	Deposit		Team Snap Inc	2,900.00
11/20/2025	Deposit			725.00
11/24/2025	Deposit			400.00
11/28/2025	Deposit			200.00
11/28/2025	Deposit			300.00
11/28/2025	Deposit			625.00
11/28/2025	Receive Payment		FMHA U9-White	200.00
Total				24,623.83

Additional Information

Uncleared cheques and payments as of 11/28/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
11/11/2025	Cheque	004825	CLASSIC SOURCE FOR SPORTS	-529.20
11/24/2025	Cheque	004826	Direct Tec Inc	-32.81
11/24/2025	Cheque	004827	Blackie & District Agricultural Society	-14,763.00
Total				-15,325.01

Uncleared deposits and other credits as of 11/28/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
11/26/2025	Receive Payment	4	FMHA U9-Blue	220.00
Total				220.00

Uncleared deposits and other credits after 11/28/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
11/29/2025	Deposit			100.00
12/01/2025	Deposit			145.00
Total				245.00



# Balance Sheet Comparison

## Foothills Minor Hockey Association

As of November 30, 2025

DISTRIBUTION ACCOUNT	TOTAL	
	AS OF NOVEMBER 30, 2025	AS OF NOVEMBER 30, 2024 (PY)
Assets		
Current Assets		
Cash and Cash Equivalent		
3680 - RBC Casino Acct	\$7,066.76	\$29,452.75
6626 - RBC Main Acct	\$163,654.50	\$117,633.07
8184 - RBC Bursery Acct	\$18,285.12	\$20,830.12
<b>Total for Cash and Cash Equivalent</b>	<b>\$189,006.38</b>	<b>\$167,915.94</b>
Accounts Receivable		
Accounts Receivable (A/R)	\$508.70	\$305.40
<b>Total for Accounts Receivable</b>	<b>\$508.70</b>	<b>\$305.40</b>
Deposit for Referee Association	\$19,395.20	\$18,181.00
Deposits - Equipment	-\$4,400.00	
Uncategorized Asset	\$0.00	\$0.00
<b>Total for Current Assets</b>	<b>\$204,510.28</b>	<b>\$186,402.34</b>
Non-current Assets		
Property, plant and equipment		
<b>Total for Non-current Assets</b>		
<b>Total for Assets</b>	<b>\$204,510.28</b>	<b>\$186,402.34</b>
Liabilities and Equity		
Liabilities		
Current Liabilities		
Accounts Payable		
Credit Cards		
<b>Total for Current Liabilities</b>		
Non-current Liabilities		
<b>Total for Liabilities</b>		
Equity		
Retained Earnings	\$90,430.15	\$64,763.88
Net Income	\$139,334.61	\$146,892.94
Opening Balance Equity	-\$25,254.48	-\$25,254.48
<b>Total for Equity</b>	<b>\$204,510.28</b>	<b>\$186,402.34</b>
<b>Total for Liabilities and Equity</b>	<b>\$204,510.28</b>	<b>\$186,402.34</b>